



## Firefighter I

### Fire Department

FD/5

*The City of Sheridan's core values are what define us both as individuals and as a collective group of people. We've selected these five values to emphasize the leadership role that every employee has in working as part of a team of teams, whether those teams are in another department within the City or at the County, State, or National level. These values are paramount to meeting the mission of the City. The values are Make a Difference, Take Initiative, Build Trust, Show Optimism, and Promote Teamwork.*

#### JOB SUMMARY

This position is responsible for providing firefighting and emergency medical services in response to emergency and non-emergency calls.

#### MAJOR DUTIES

- Responds to medical emergencies; makes determination of patient condition; administers basic emergency medical treatment; transports ill and injured patients in ambulance vehicles.
- Drives and operates equipment in response to medical, rescue, fire, hazardous materials, and other emergency situations.
- Suppresses wild land and structure fires.
- Provides specialized high angle, low angle, confined space, swift water, and ice rescues.
- Performs vehicle extractions.
- Maintains equipment in a constant state of readiness.
- Presents public education programs.
- Conducts fire inspections and pre-planning activities.
- Participates in training to maintain proficiency in all requisite duties.
- Completes paperwork to record duties performed, to comply with HIPAA regulations, and to provide billing information.
- Maintains and re-supplies emergency medical care equipment.
- Performs preventive maintenance of building and apparatus.

- Maintains apparatus and equipment in constant state of readiness.
- Performs related duties.

#### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of modern emergency medical techniques and equipment.
- Knowledge of modern firefighting techniques and equipment.
- Knowledge of laws and regulations relating to the control and prevention of fires.
- Knowledge of department and city policies and procedures, and federal, state, and local laws and regulations.
- Knowledge of the boundaries and geography of the city and county.
- Knowledge of hazardous materials identification and incident mitigation standards.
- Knowledge of computers and job-related software programs.
- Knowledge of the capabilities and uses of emergency vehicles and equipment.
- Skill in operating emergency vehicles and equipment.
- Skill in the use of radio/communications equipment.
- Skill in planning, organization, and decision making.
- Skill in public speaking and public relations.
- Skill in oral and written communication.

#### SUPERVISORY CONTROLS

The Fire Captain assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

#### GUIDELINES

Guidelines include department standard operating procedures, city ordinances and policies, mutual aid agreements, NFPA standards, state EMS guidelines, the state building and fire code, International Fire, Building, and Mechanical Codes, and federal, state, and local laws. These guidelines are generally clear and specific, but may require some interpretation in application.

#### COMPLEXITY/SCOPE OF WORK

- The work consists of varied emergency medical and firefighting duties. The necessity of participating in work performed in life-threatening situations contributes to the complexity of the

work.

- The purpose of this position is to participate in the effective delivery of fire and emergency medical services to the public. Successful performance helps ensure the provision of fire department services to protect the safety of life and property.

## CONTACTS

- Contacts are typically with other emergency services organizations, law enforcement personnel, media representatives, business owners, elected and appointed officials, and the general public.
- Contacts are typically to give or exchange information, resolve problems, and provide services.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

### FREQUENTLY

- Standing: Dynamic standing, raising ladders, operating a hose, clearing debris, inspecting equipment, sweeping or mopping, power washing
- Walking: Walking from and to truck or engine multiple times at fire or accident scene. Walking on rough ground or uneven surfaces. When working in fire scenes that have no pavement or smooth surfaces, working on surfaces strewn with debris.
- Twist or Turn: Removing and replacing protective gear, tools and equipment from the truck; removing, deploying and replacing ground ladders; moving or removing furniture or other obstacles.
- Reaching Waist to Shoulder: Pulling hoses off of truck or engine; carrying/using axes or other tools; moving or removing furniture or other obstacles; retrieving and storing items and supplies.
- Handling/grasping: Using tools, hoses, first aid cases, ladders, protective gear, backboards; removing victims; sweeping, mopping.

### OCCASIONALLY

- Running: Running from truck or engine to fire or accident scene with tools, equipment, fan or other items; running to pull a dry hose; running to transport a victim on a backboard; running up or down a staircase.
- Sitting: Riding in a truck or engine to and from a fire or accident scene.
- Driving: If assigned to drive equipment to and from a fire or accident scene.
- Balance: When climbing ladders or stairs, suppressing fires at or near rooftops or several stories above ground, walking or running on wet or muddy surfaces, carrying victims.

### Firefighter Job Function Analysis

- Work at Heights: When suppressing fires at or near rooftops or several stories above ground, climbing/standing on a ladder, standing on top of parked equipment.
- Climb Stairs or Ladders: Deploying and climbing a ground or aerial ladder to enter a building or suppress a fire; climbing stairs in a building to reach sources of fires or to access and retrieve victims.
- Bend/Stoop: Unwinding hoses, laying a hose, coupling and uncoupling a hose, mopping a floor, dismantling a vehicle, unpacking and re-packing medical equipment and supplies.
- Crouch/Squat: Unwinding hoses, pulling hose, coupling and uncoupling a hose, administering first aid to a victim.
- Crawl/Kneel: Crawl on the floor or through wreckage to access a victim; kneeling to unwind hoses, lay/pull hose, coupling and uncoupling a hose, administering first aid to a victim.

- Awkward Positions: Reaching over or under wreckage or debris to reach and remove a victim, administer first aid to a victim, or remove debris and obstacles at an accident or fire scene.
- Reaching Shoulder to Overhead: Climbing up ground or aerial ladders, hoisting ground ladders onto shoulder, pulling up to enter a truck or engine, swinging an ax or a sledgehammer overhead.
- Reaching Floor to Waist: Holding/carrying ground ladders with other firefighters, putting on boots and pants, picking up hoses from ground, shoveling debris.
- Extension/Flexion: Extension: pushing ladders back into trucks or engines, pushing on internal or external doors in buildings, shoveling debris away at a fire or VMA scene; flexion: retrieving hoses, grasping ground ladders below waist.
- Power Grasping: Moving/pulling/operating a charged hose, breaching a wall, hanging on to ladder rungs after strenuous exercise.
- Finger/Feel: Adjusting oxygen and mask, putting on and removing protective gear, writing reports, typing on a computer, using self-contained breathing apparatus.
- Operate Foot Control: If assigned to drive equipment.
- The work is typically performed in an office and at emergency scenes. The employee may be exposed to noise, machinery with moving parts, contagious or infectious diseases, or irritating chemicals. The work may be performed outdoors and occasionally in cold or inclement weather. The work may require the use of protective devices such as masks, goggles, or gloves.
- The employee must be able to drive an assigned vehicle.

#### SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

#### MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- No experience requirements.
- Possession of a valid class B driver's license issued by the State of Wyoming.
- Ability to meet current requirements set forth by the National Fire Protection Association and the certification standards as established by the Wyoming State Fire Marshal's Office.

#### CERTIFICATION MAINTENANCE REQUIREMENTS

- Firefighter I's shall maintain current certificates for Wyoming Firefighter I, Wyoming Firefighter II; Wyoming EMT Basic; Defensive Driving; Wyoming Fire Apparatus Operator, Pumper and Aerial; Wyoming Fire Service Instructor I; Wyoming Hazardous Materials Responder-Operational; Wildland Red Card.

**All the terms, conditions and benefits of employment with the City are subject to change at any time, except insofar as such may be covered by a legally binding collective bargaining agreement or Civil Service statutes.**